



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

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July 25, 2013

To: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

CHIEF EXECUTIVE OFFICE REQUEST TO APPOINT MR. GREGORY C. POLK TO THE POSITION OF SENIOR ASSISTANT CHIEF EXECUTIVE OFFICER (UC)

Consistent with the Board-approved policy on management appointments, this office requests approval to appoint Mr. Gregory C. Polk at an annual salary of \$216,285 to the vacant and budgeted position of Senior Assistant Chief Executive Officer (UC). This is equal to his salary for his current position in the Department of Health Services.

This salary is below the control point of the designated salary range in the Management Appraisal and Performance Plan Tier I Salary Structure. Mr. Polk's salary is warranted based on his extensive experience, technical expertise, and the role and responsibilities he will be assuming in this position.

Mr. Polk holds a Bachelor's degree in Business Administration and a Master's degree in Public Administration and has over 25 years of staff, administrative and managerial experience in County government. In his most recent assignment as Administrative Deputy for the Department of Health Services, Mr. Polk serves as a key member of the executive management team, demonstrating wide-ranging expertise as an administrator over contracts and grants, capital planning and facilities management, human resources, materials management and procurement, financial services management, risk management, and audit and compliance.

"To Enrich Lives Through Effective And Caring Service"

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In addition, Mr. Polk leads a countywide task force designed to ensure successful implementation of healthcare reform, and serves as a direct liaison with your respective Board offices and Board deputies, as well as community partners and stakeholders.

Prior to his current assignment with DHS, Mr. Polk worked as a Manager, CEO with responsibility for planning, directing, and evaluating the work of professional staff in the development and implementation activities of the annual budget for departments within the Children and Families' Well-Being Cluster.

In his capacity as Senior Assistant Chief Executive Officer (UC), Mr. Polk will be responsible for leading, coordinating and monitoring the activities and services of departments within the Health and Mental Health Services Cluster. This includes implementation of Board directed policies and County programmatic goals of the cluster to ensure the integration of County health, mental health and public health services and the optimal use of resources.

In accordance with the policy on managerial salaries, unless we are informed otherwise by August 7, 2013, my office will deem this salary recommendation for Mr. Polk to Senior Assistant Chief Executive Officer (UC) approved.

If you have any questions, please let me know.

WTF:BC:NH:SMW:ds